

**MINUTES OF A REGULAR MEETING OF THE FOREMOST VILLAGE COUNCIL HELD
IN THE COUNCIL CHAMBERS ON TUESDAY, THE 19TH DAY OF DECEMBER, A.D.,
2023 AT 7:00 P.M.**

PRESENT: Mayor Lorne Buis and Councillors Bruce Hillis and Tyson Ormann

Councillor Blake Klatt joined the meeting via phone

ABSENT: Councillor Larry Robinson

ALSO PRESENT: Marilyn Hirsche, CAO

ACTION ITEMS:

A. CALL TO ORDER:

The meeting was called to order by Mayor Lorne Buis at 7:00 p.m.

B. AMENDMENTS TO AGENDA:

- City of Medicine Hat: Services Agreement
- Alberta Municipal Affairs: LGFF Program Guidelines

C. ACCEPTANCE OF AGENDA:

182/23

Moved by that the December 19, 2023 Regular Village of Foremost Council Meeting Agenda be approved, with the following amendments:

- City of Medicine Hat: Services Agreement
- Alberta Municipal Affairs: LGFF Program Guidelines

...carried.

D. DELEGATIONS: No Report

183/23

E. MINUTES:

The minutes of the November 20, 2023 Regular Meeting and the November 29, 2023 Special Meeting of Village Council were confirmed and ordered filed in the minute book on motion of ... carried.

F. ACCOUNTS APPROVED AND PASSED FOR PAYMENT:

184/23

The accounts for the month of November, 2023 as presented and comprised of Special Cheque No. 20230683; Cheque No. 20230712 to Cheque No. 20230731 and Cheque No. 20230733 to Cheque No. 20230741 in the amount of \$80,330.64, were approved and passed for payment on motion of ... Carried.

A list of the accounts is attached hereto and forms a part of these minutes.

G. FINANCIAL STATEMENTS:

185/23

- a) **Monthly Financial Statements:** The financial statements for the month of November, 2023, as presented were confirmed and ordered filed in the minute book on motion of ... Carried.

H. LAND OFFER APPLICATIONS: Nil Report

I. STAFF REPORTS:

186/23

Moved by that Public Works Foreman, Trevor Ferguson's report on the activities of the outside workers for the past month be accepted as presented...Carried

J. INTERIM BUDGET FOR 2024:

187/23

Moved by approval of Interim Budget for 2024 as per 2023 Budget Estimates until such time as the current year's budget is finalized...carried.

K. LAND SALE VALUES – 2024:

188/23 Moved by approval of the Foremost Property Sale Values be confirmed effective January 1, 2024 (excluding GST) as per the following:

- As per Resolution Number 151/06
- As per Resolution Number 183/07
- As per Resolution Number 188/10
- As per Resolution Number 191/10
- As per Resolution Number 170/13
- As per Resolution Number 218/20
- As per Resolution Number 101/22 ...carried.

L. WAYSIDE CAMPSITE RATES:

189/23 Moved by approval of the 2024 Wayside Campsite Rental Fees be established, effective January 1, 2024:

<u>FULL HOOK-UP RATES</u> <u>Includes Parking/Water/Sewer/Power</u>	<u>POWER ONLY RATES</u>
\$35.00 per day	\$30.00 per day
\$185.00 per week	\$160.00 per week
\$670.00 per month	
 <u>TENTING & PARKING</u>	
\$15.00 per day	...carried.

M. PUBLIC NOTICE – JANUARY, 2024:

190/23 Moved by approval of the January, 2024 Village of Foremost Public Notice to be included in the January, 2024 Utility Billing...carried.

N. WATER RATES BY-LAW NO. 719:

719/23 A by-law of the Village of Foremost in the Province of Alberta to Authorize the Municipal Council of the Village of Foremost to amend By-Law No. 372 of the Village of Foremost, which provides for the establishment in connection with the Water Supply and Distribution System a Scale of Fees and Rates was read a first time on motion of ...carried.
Read a second time on motion of ...carried.
Authority to Proceed with third reading was moved on motion of ...carried.
Read a third time and finally passed on motion of ...carried.

O. SEWER RATES BY-LAW NO. 720:

720/23 A by-law of the Village of Foremost in the Province of Alberta to Authorize the Municipal Council of the Village of Foremost to amend By-Law No. 373 of the Village of Foremost, which provides for the establishment in connection with the Sewer and Sewage Disposal System a Scale of Fees and Rates was read a first time on motion of ...carried.
Read a second time on motion of ...carried.
Authority to Proceed with third reading was moved on motion of ...carried.
Read a third time and finally passed on motion of ...carried.

P. JOHAN SCHMITT – WATER FEE AGREEMENT (Former Nathan Cote Residence)

191/23 Moved by that pursuant to the agreement signed June 11, 2020, between the Village of Foremost and Johan Schmitt, the rates be amended, effective January 1, 2024 due to the increase in rates applicable to the residents of the Village of Foremost and that the rate payable to the Village of Foremost for water supplied shall be at a bi-monthly rate of \$79.20 for the first 4000 gallons of water used and in excess of this minimum, \$2.00 per 1000 gallons used thereafter. This rate may be subject to change if the rate to the Village residents changes...carried.

Q. DATE, TIME AND PLACE OF MEETINGS:

192/23 Moved by that the Foremost Village Council Meetings be held Regularly at 7:00 p.m. on the third Tuesday of each month in the Village of Foremost Council Chambers...carried.

R. COMPLIANCE LETTER:

193/23 **Stringam LLP:** Moved by ratification of the information shown on the Surveyor's Certificate as prepared by Martin Geomatic Consultants Ltd., Lethbridge, Alberta dated November 9, 2023 for the property legally described as Lot 25, Block 4, Plan No. 5317AU, 102-1st Street East, which shows non-conformance to the set-back regulations of Land Use By-Law No. 550, however, there will not be a request to correct the set-backs from the property lines...carried.

S. FOREMOST UAS RANGE:

194/23 **Northern & Regional Economic Development:** Moved by approval to provide Letter of Support for Funding Application from the Foremost UAS Range to the Northern & Regional Economic Development Program; Jobs, Economy & Trade, Alberta Government...carried.

195/23 **Small Community Opportunities Program:** Moved by authority for the Foremost UAS Range to utilize funds from the UAS Specialized Account, to a maximum of \$10,000 for the community matching portion of the funding application to Small Community Opportunities Program, Alberta Government, and also to approve provision of a Letter of Support for Funding Application ...carried.

196/23 **UAS Test Range Pricing:** Moved by approval of the 2024 UAS Test Range Pricing list, as below:

SERIAL	CY 2024 FOREMOST UAS TEST RANGE - PRICING	FTE	COST
1	New <25KG RPAS SFOC Review and submittal to Transport Canada for approval		\$ 1,750
2	New >25KG RPAS SFOC Review and submittal to Transport Canada for approval		\$ 3,250
3	Annual RPAS SFOC Review (minor updates) and submittal to Transport Canada for approval		\$ 750
4	Flight Testing/Ground Run Ups on Apron/Taxiway Daily Rate, including hangar	Day	\$ 2,800
5	Hangar Daily Rate, no flight testing conducted	Day	\$ 750
6	ROC (Remote Operations Centre) Daily Rate	Day	\$ 500
7	Academia Daily Rate (up to 8 hours)	Day	\$ 1,000
8	Academia Daily Rate (greater than 8 hours)	Day	\$ 1,400
9	20' X 6' Pallet Storage in Hangar (each)	Week	\$ 400
10	20' Space for SeaCan inside 6' Security Fenced Locked Gravel Surface	Week	\$ 250
11	20' Space for SeaCan North Side Parking Lot - Asphalt Surface	Week	\$ 200

...carried.

T. SOUTH FORTY WASTE SERVICES COMMISSION:

197/23 Moved by that Resolution No. 174/23 be amended to read as follows: Approval to set a fee of \$300 plus GST per load for South Forty Waste Services to dump ash at the Coulee Dump Pile (Village hauling included)...carried.

U. CAMPGROUND OVERHEAD WATER KEY FOB SYSTEM:

198/23 Moved by approval to purchase the ConX Wireless Bulk Water Station Fob System for the Campground Overhead Irrigation Water Fill Station in the amount of \$10,515.00 ...carried.

V. CITY OF MEDICINE HAT:

721/23 **By-Law No. 721:** A by-law of the Village of Foremost in the Province of Alberta to authorize the provision of Emergency 9-1-1 Dispatch Service to be provided by the City of Medicine Hat year was read a first time on motion of ...Carried. Read a second time on motion of ...carried. Authority to proceed with third reading was moved by ...Carried Unanimously. Read a third time and finally passed on motion of ...Carried.

Services Agreement:

199/23 Moved by that the Village of Foremost enter into a Services Agreement

with the City of Medicine Hat for the purposes of purchasing services from the City of Medicine Hat...carried.

W. ITEMS ADDED TO THE AGENDA:

- i) **Village Office Christmas Closure:**
December 25 until January 1 (return January 2)
- ii) **Village Audit – MNP:**
Audit is Scheduled for the week of February 5, 2024
- iii) **Foremost Tire & Service:**
Discussion: purchases

INFORMATION ITEMS:

200/23

Moved by that the following correspondence be received as information:

1. DEVELOPMENT PERMITS:

No. 09/23: Andrew & Mandy Hougen
Garden Shed
19 Greenview Place

2. RCMP:

Second Quarter Crime Statistics and Community Report

3. FORTIS ALBERTA:

Village of Foremost 2022 Franchise Presentation

4. COMMITTEE REPORTS: No Report

5. ALBERTA MUNICIPAL AFFAIRS:

Local Government Fiscal Framework (LGFF) Program Overview

201/23

6. ADJOURNMENT: The meeting adjourned at 7:48 p.m. on motion of ...Carried.

MAYOR

CAO

