

**MINUTES OF THE ORGANIZATIONAL MEETING OF THE FOREMOST VILLAGE
COUNCIL HELD IN THE COUNCIL CHAMBERS ON MONDAY, THE 17TH DAY OF OCTOBER, A.D.,
2022 AT 6:30 P.M.**

PRESENT: Mr. Lorne Buis, Mr. Bruce Hillis, Mr. Tyson Ormann, and Mr. Larry Robinson

Absent: Mr. Blake Klatt

Also Present: Sue Wrightson, Commissioner for Oaths and Marilynn Hirsche, CAO

ACTION ITEMS

- 1. NOTICE OF MEETING:** Notice of Meeting, stating date, time, place and purpose of meeting was duly delivered on October 14, 2022 and duly posted on September 19, 2022.
- 2. CALL TO ORDER:** CAO, Marilynn Hirsche called the meeting to order and explained that the purpose of the meeting would be to deal with the reorganization of the Foremost Village Council.
- 3. RE-ORGANIZATION:** Reference was made to the minutes of the Organizational Meeting of Monday, October 25, 2021, wherein the term of office of the Mayor, Deputy-Mayor and Committee Appointments were specified for a one-year term.
- 4. ELECTION OF MAYOR:** The CAO declared the meeting open for the election of Mayor for a one-year term.

Councillor Hillis nominated Councillor Buis as Mayor for a one-year term.

Since no other nominations were received, Councillor Buis was declared elected as Mayor for a one-year term.

Mayor Buis duly swore to the Official Oath of Office for Mayor in the presence of Sue Wrightson, Commission for Oaths. The official Oath of Office is attached hereto and forms a part of these minutes.

- 5. ELECTION OF DEPUTY-MAYOR:** Mayor Buis declared the meeting open for the election of Deputy-Mayor for a term of one year.

Councillor Hillis nominated Councillor Robinson as Deputy-Mayor for a one-year term.

Since no other nominations were received, Councillor Robinson was declared elected as Deputy-Mayor for a one-year term.

Councillor Robinson duly swore to the Official Oath of Office for Deputy-Mayor in the presence of Sue Wrightson, Commissioner of Oaths. The official Oath of Office is attached hereto and forms a part of these minutes.

Sue Wrightson left the meeting at 6:40 p.m.

- 142/21 6. COMMITTEE APPOINTMENTS:** Moved by the following appointments be ratified for a term of one year:

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| 1. AIRPORT COMMISSION | Buis, Klatt Citizens-at-Large:
Jon Prins, Ken Kultgen, Darren Ross |
| 2. FIRE AND AMBULANCE | Buis |
| 3. EMERGENCY MANAGEMENT | Klatt, Ormann, Robinson |
| 4. MUNICIPAL LIBRARY BOARD | Hillis |
| 5. FAMILY & COMMUNITY SUPPORT SERVICES | Hillis, Citizen-at-Large: Kortney Klatt |
| 6. PLEASANT VIEW LODGE | Ormann, Hillis |
| 7. COMPLEX COMMITTEE | Buis Alternate: Klatt |
| 8. MUNICIPAL PLANNING COMMISSION | Buis, Klatt Citizens-at-Large:
Bill Rogers
(3 years term: 2021 – 2024) |

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| 9. FOREMOST HOUSING AUTHORITY | Ormann Citizens-at-Large:
Joyce Harty, Pauline Klatt,
Deb Hollingsworth, Joyce Knopps |
| 10. JOINT COUNCIL LIAISON | Buis, Klatt, Ormann, Hillis, Robinson |
| 11. FOREMOST & DISTRICT CHAMBER OF
COMMERCE | Buis, Hillis |
| 12. SOUTH FORTY WASTE SERVICES COMM | Hillis, Robinson |
| 13. PALLISER ECONOMIC PARTNERSHIP | Buis, Robinson |
| 14. SHORTGRASS LIBRARY SYSTEM | Hillis |
| 15. FOREMOST ECONOMIC DEVELOPMENT
ADVISORY COMMITTEE | Buis, Klatt, Ormann, Hillis, Robinson
Citizens-at-Large: Doreen Metheral |
| 16. FOREMOST COMMUNITY HALL BOARD | Hillis |
| 17. BOW ISLAND & AREA HEALTH CARE
RECRUITMENT COMMITTEE | Buis, Robinson |
| 18. FORTY MILE PARK FOUNDATION | Ormann, Alternate: Buis |
| 19. FOREMOST UAS RANGE BOARD | Buis, Klatt, Citizen-at-Large:
Ken Kultgen, UXS Consulting Rep's:
Doug Hanna, Steve Donovan |
| 20. SOUTHGROW REG. ECONOMIC DEV. | Buis |
| 21. SUBDIVISION & DEVELOPMENT APPEAL | Robinson |
| 22. WATER COMMITTEE | Buis, Klatt, Ormann, Hillis, Robinson |

...carried.

- 143/21 7. BANKING RESOLUTION:** Moved by the Village of Foremost continue to do its banking in the local branch of the Alberta Treasury Branches, and that the usual banking resolution forms be approved, executed and a copy filed in the minute book...carried.
- 144/21 8. DATE, TIME AND PLACE OF MEETINGS:** Moved by the Foremost Village Council Meetings be held regularly at 7:00 p.m. on the third Monday of each month in the Village of Foremost Council Chambers...carried.
- 145/21 9. MONTHLY ACCOUNTS OF ROUTINE NATURE:** Moved by the Mayor, or in his absence, the Deputy-Mayor, and the Municipal Administrator, be signing authorities and that they be authorized to pay regular salaries, utility accounts, telephone bills, water deposit refunds, postage, payroll deductions, Education-Hospital-Pleasant View Lodge requisitions, as and when they become due...carried.
- 146/21 10. COUNCILLOR FEES AND MILEAGE:** Moved by the per diem rate be set as follows:
- Mayor:** \$250.00 per month, plus:
\$100.00 per meeting for Council and Committee Meetings
where minutes are taken (unless paid by the Board)
- Councillors:** \$200.00 per month, plus:
\$100.00 per meeting for Council and Committee Meetings
where minutes are taken (unless paid by the Board)
...carried.
- 147/21** Moved by subsistence rates be paid to Mayor, Councillors, and Employees as listed below:
- \$0.55 per kilometre - vehicle expense rate
 - Registration Fees
 - Out of pocket expenses, as per receipted expense...carried.

11. REVIEW OF BY-LAW NO. 693 – CODE OF CONDUCT & BY-LAW NO. 694 COUNCIL PROCEDURAL BY-LAW (YEARLY)

148/21 **12. ADJOURNMENT:** The meeting adjourned at 6:42 p.m. on motion ...Carried.

MAYOR

CAO